



Title: I, Payroll/Personnel Manual

Chapter:

Bulletin: Title I, 11–15, Veterans Preference Information in Employee Personal Page (EPP)

Date: May 20, 2011

To: Subscribers of All Title 1 Publications (Payroll/Personnel)

This bulletin is being issued to inform users that effective Pay Period 12, 2011, a new page will be added to EPP displaying an employee's veteran's preference and status data. An example of this new page is included in the attachment to this bulletin.

This new EPP page will be a read-only page and will be accessed from the EPP left-hand menu option, **Vet Status & Preference**. The following information (from the National Finance Center's (NFC) Payroll/Personnel System database) will be displayed on this page:

- Veterans preference
- Veterans preference for reduction in force (RIF)
- Veterans status definitions
- Current veterans preference
- Veterans status information

In addition to the Veterans Preference and Status data displayed on the EPP page, the following message and tables of definitions will be displayed instructing veterans to verify their information and contact their agency human resources office to report any discrepancies:

Your HR Office values your help in correctly identifying those who have served, or are continuing to serve in the military. Please review your Veterans Status, Veterans Preference, and Veterans Preference RIF codes as they appear in our system. Please refer to the definitions below:

If the information is accurate, no action is needed.

If the information is inaccurate, please contact your Human Resources point-of-contact immediately to update this information. You will be required to provide a copy of your service discharge form (DD214) or other separation documentation and, if applicable, a DD-1300, death, birth, and/or marriage certificates. (If you are a Veteran with a service-connected disability, include a copy of your disability rating letter from the Veterans Administration (VA) and SF-15.)

Veterans Status Table

Code	Description
B Pre-Vietnam-era vet	A veteran whose service ended before the Vietnam era (i.e., before August 5, 1964).
N Not a Vietnam-era vet	Employee may or may not be a veteran but is not a veteran of the Vietnam era (i.e., employee did not serve during the period August 5, 1964, through May 7, 1975).
P Post Vietnam-era vet	A veteran whose service began after the Vietnam era (i.e., May 7, 1975).
V Vietnam-era vet	A veteran who served during the Vietnam era (i.e., from August 5, 1964, through May 7, 1975).
X Not a veteran	Employee is not a veteran.

Veterans Preference Table

Code	Definition
1 None	Employee has no veterans preference.
2 5-point	Employee has a 5-point veterans preference.
3 10-point disability	Employee has a 10-point veterans preference due to disability.
4 10-point/compensable	Employee is entitled to a 10-point preference due to a compensable service-connected disability of less than 30%.
5 10-point other	Persons entitled to a 10-point preference in this category: (1) Both the spouse and mother of veterans occupationally disabled because of a service-connected disability, and (2) the widow/widower and mother of a deceased wartime veteran.
6 10-point/30% compensable	Veteran is entitled to 10-point preference due to a compensable service-connected disability of 30% or more.
7 Dishonorable discharge	Veteran is not entitled to preference.

Veterans Preference RIF Table

Code	Description
1 30% or more disable	Employee is a veteran with 30% or more disability.
2 Veteran	Employee is a veteran.

3 Non-Veteran	Employee is a non-veteran.
4 Veteran (no retention rights)	Employee is a veteran with no retention rights.
5 Non-Veteran (retention rights)	Employee is a non-veteran with retention rights.

Knowledge Base

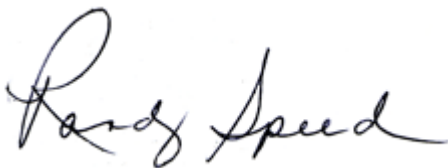
Additionally, information related to the Veteran Status and Preference page will also be included on the Knowledge Base that can be accessed from the NFC home page left-hand menu at www.nfc.usda.gov.

EPP Procedure

The EPP procedure, which is available online at the NFC Web site, is being updated to include the information in this bulletin. To view and/or print this procedure, go to NFC's Home Page (www.nfc.usda.gov) and click the **Publications** link at the top of the page. At the Publications page right-hand Quick Picks menu, click **Procedures by Acronym** or **Procedures by Title/Chapter** then search for EPP on the list provided.

Inquiries

For questions about NFC processing, contact the Payroll/Personnel Call Center (for Personnel, Option 3, then Option 2; and for Payroll, Option 3, then Option 1) at **1-800-981-3026** or the *EmpowHR* Help Desk at **1-888-367-6955**



RANDY L. SPEED, Director
Government Employees Services Division

Attachment

Employee Personal Page


Employee Personal Page

[Pay Period Calendar](#)
[Help](#)
[Contact Us](#)
[Log out](#)

Home

FAQs

Financial Disclosure

Leave Calculator

Personal Info

Benefits Statement

Direct Deposit

E&L Statements

ERI, Gender, & Disability

Financial Allotments

Federal Tax (W-4)

Health Insurance

Health Savings Account

Life Insurance

Leave

Residence Address

State Tax

TSP

TSP Catch-Up

Vet Status & Preference

W-2

Miscellaneous


Preferences

Prefs

Change Password

Change User ID

Links

[BENEFEDS Home](#)
[TSP Home](#)
[QWCP Claimant Query System](#)


Veteran Status and Preference
[Print-Friendly](#)

Current Information		
Veteran Status	Veterans Preference	Veterans Preference for RIF

UPDATE INSTRUCTIONS

Your HR Office values your help in correctly identifying those who have served, or are continuing to serve in the military. Please review your Veterans Status, Veterans Preference, and Veterans Preference RIF codes as they appear in our system. Please refer to definitions below.

If the information is **accurate** no action is needed.

If the information is **inaccurate**, please contact your [servicing Personnel/Human Resources organization](#) immediately to update this information. You will be required to provide a copy of your service discharge form (DD-214) or other separation documentation and, if applicable a DD-1300, death, birth and/or marriage certificates. (If you are a Veteran with a service connected disability, include a copy of your disability rating letter from the Veterans Administration (VA) and SF15.)

Veterans Status	
Code	Description
B Pre-Vietnam-era vet	A veteran whose service ended before the Vietnam era (i.e., before August 5, 1964).
N Not a Vietnam-era vet	Employees may or may not be a veteran, but is not a veteran of the Vietnam era (i.e., employee did not serve during the period August 5, 1964 through May 7, 1975).
P Post-Vietnam-era vet	A veteran whose service began after the Vietnam era (i.e., May 7, 1975).
V Vietnam-era vet	A veteran who served during the Vietnam era (i.e., from August 5, 1964 through May 7, 1975).
X Not a Veteran	Employee is not a veteran.

Veterans Preference	
Code	Description
1 None	Employee has no veterans preference.
2 5-point	Employee has a 5-point veterans preference.
3 10-point disability	Employee has a 10-point veterans preference due to disability.
4 10-point/compensable	Employee is entitled to a 10-point preference due to a compensable service-connected disability of less than 30%.
5 10-point other	Persons entitled to a 10-point preference in this category:(1)Both the Spouse and mother of veterans occupationally disabled because of a service-connected disability, and (2)the widow/widower and mother of a deceased wartime veteran.
6 10-point/30% compensable	Veteran is entitled to 10-point preference due to a compensable service-connected disability or 30% or more.
7 Dishonorable discharge	Veteran is not entitled to preference.

Veterans Preference RIF	
Code	Description
1 30% or more Disable	Employee is a veteran with 30% or more disability.
2 Veteran	Employee is a veteran.
3 Non-Veteran	Employee is a non-veteran.
4 Veteran (No Retention Rights)	Employee is a veteran with no retention rights.
5 Non-Veteran (Retention Rights)	Employee is a non-veteran with retention rights.

Figure 1. Veterans Status and Preference